Diocese of Colorado Springs
228 North Cascade Avenue
Colorado Springs, Colorado 80903

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ANNOUNCEMENT OF POSITION VACANCY

Location: St. Katharine Drexel Catholic Preschool
Date Posted: December 2, 2021
Closing Date: When filled

Job Title: Long Term Substitute - Preschool Lead Teacher
Date position will become available: January 2, 2022

Minimum qualifications:
- Bachelor’s or Master’s Degree in Early Childhood Education, Elementary Education, Special Education, Family and Child Development, or Child Psychology
- Prefer one year working in an early childhood education group setting

Performance Responsibilities:
- To plan and prepare an early childhood learning environment
- To lead structured group and individualized activities to meet needs of all students
- To maintain a safe classroom environment conducive to learning
- To implement intervention strategies
- To assess and document children’s progress
- To use positive communication strategies with children, parents, and staff
- To practice confidentiality and privacy in regard to family information
- To perform other duties as assigned by the director
- Energetic, creative, innovative, flexible
- Excellent collaborative/learning skills

Summary of Additional Expectations:
- A strong faith that translates into a Catholic lifestyle

Experience: Preferred

For more information on the position, please contact:
Person: Mandi Lupher
School: St. Katharine Drexel Catholic Preschool
Address: 5761 McArthur Ranch Road
Littleton, CO 80124
Phone: 303-799-1036

All licensed positions must be filled with Colorado certified teachers.
All non-certified position applications (teacher aides, clerical, custodial, and lunchroom assistants) are taken at the school location above.

Please submit your completed application online at:
https://ucsdcs.org/employment/application-process