



Office of  
Total Catholic Education

# Diocese of Colorado Springs

228 North Cascade Avenue  
Colorado Springs, Colorado 80903

Telephone (719) 636-2345 FAX (719) 866-6453

## ANNOUNCEMENT OF POSITION VACANCY

Location: Holy Apostles Preschool  
Date Posted: March 22, 2018  
Closing Date: Until Filled

**Job Title:** Assistant Teacher- 3 positions

**Date position will become available:** August 6, 2018

**Minimum qualifications:**

- Valid Colorado State Teacher's License endorsed in area of assignment or meet state qualifications for Early Childhood Teacher
- BA/BS from accredited college or university
- Demonstrated expertise in subject area

**Performance Responsibilities:**

- Student centered and student focused
- Ability to differentiate instruction to meet needs of all students
- Create a positive classroom environment
- Ability to guide learning to increase student achievement using appropriate curriculum
- Meet state and local standards and be familiar with Core Knowledge
- Excellent collaborative/learning skills
- Effective classroom management skills
- Excellent organizational and academic skills
- Energetic, creative, innovative, flexible
- Use a variety of appropriate teaching strategies, instructional materials/activities, and teaching modes to accommodate a variety of learning styles and diocesan curriculum requirements
- Must work well within the Unified Catholic School system

**Experience:** Preferred

**For more information on the position, please contact:**

Person: McKenna Anderson

School: Holy Apostles Preschool

Address: 4925 N. Carefree Cir

Colorado Springs, CO 80917

Phone: (719) 591-1566

**All licensed positions must be filled with Colorado certified teachers.**

**All non-certified position applications (teacher aides, clerical, custodial, and lunchroom assistants) are taken at the school location above.**

**Please submit your completed application to:**

**Diocese of Colorado Springs**

**C/O Marie VanRemortel**

**228 N. Cascade Ave.**

**Colorado Springs, Co 80903**